

# ST. CLOUD REGIONAL AIRPORT TARMAC DELAY CONTINGENCY PLAN

St. Cloud Regional Airport has prepared this Tarmac Delay Contingency Plan pursuant to §42301 of the FAA Modernization and Reform Act of 2012. Questions regarding this plan can be directed to Bill Towle at [William.Towle@ci.stcloud.mn.us](mailto:William.Towle@ci.stcloud.mn.us). St. Cloud Regional Airport is filing this plan with the Department of Transportation because (1) it is a commercial airport or (2) this airport may be used by an air carrier described in USC 42301(a)(1) for diversions.

This plan describes how, following excessive tarmac delays and to the extent practicable, St. Cloud Regional Airport will:

- Provide for the deplanement of passengers;
- Provide for the sharing of facilities and make gates available at the airport; and
- Provide a sterile area following excessive tarmac delays for passengers who have not yet cleared United States Customs & Border Protection (CBP).

St. Cloud Regional Airport has facility constraints that limit our ability to accommodate diverted flights or maintain the airport's safe operation and strongly encourages aircraft operators to contact the airport at (320) 255-7292 for prior coordination of diverted flights, except in the case of a declared in-flight emergency. Specific facility constraints include the following:

- Only one (1) passenger boarding bridge in the Airline Terminal Building.
- Restaurant has set hours and may not be open during the IROP. Vending machines are available.
- Limited seating in the sterile/secured area of approximately 200 seats.
- No international passenger processing facility.
- Limited number of aircraft parking spaces – currently three (3).

We will update these constraints in St. Cloud Regional Airport's Airport/Facility Directory record. During diversion events, St. Cloud Regional Airport issues NOTAMs regarding its ability to accommodate diverted flights to ensure the safe and efficient operation of the airport and its ability to serve the civil aviation needs of the public during irregular operations events.

## Airport Information

Name of Airport: St. Cloud Regional Airport

Name and title of person preparing the plan: Bill Towle, Airport Director

Preparer contact number: (320) 650-3250

Preparer contact e-mail: [William.Towle@ci.stcloud.mn.us](mailto:William.Towle@ci.stcloud.mn.us)

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Airport Category: Large Hub  Medium Hub  Small Hub  **Non Hub**

## **Contact Information**

In the event of diversion or other irregular operations events, aircraft operators should contact the Airport Duty Manager, Bill Towle, at (320) 255-7292 (office), or (320) 291-9356 (cell) or [William.Towle@ci.stcloud.mn.us](mailto:William.Towle@ci.stcloud.mn.us) for assistance.

## **Plan to Provide for the Deplanement of Passengers Following Excessive Tarmac Delays**

St. Cloud Regional Airport has limited equipment and personnel needed to safely deplane passengers from air carrier aircraft. We will utilize this equipment to deplane passengers as soon as practicable after receiving requests from such airlines at the contact number listed above. We will also provide a list of airlines, ground handlers, fixed base operators and others who may have the necessary equipment and personnel to safely deplane passengers to airlines as soon as practicable after receiving requests from such airlines experiencing excessive tarmac delays at the contact number listed above.

## **Plan to Provide for the Sharing of Facilities and Make Gates Available in an Emergency**

The gates at St. Cloud Regional Airport are under common use gate leases, permits, or agreements to air carriers and are controlled by the airport. St. Cloud Regional Airport has one (1) passenger boarding bridge gate and one (1) ground loading gate where air stairs are used. We direct our common use air carrier users to make gates and other facilities available to an air carrier seeking to deplane at a gate, to the maximum extent practicable.

## **Plan to Provide a Sterile Area for Passengers Who Have Not Cleared United States Customs and Border Protection**

St. Cloud Regional Airport does not have international passenger processing facilities. We will coordinate with MN CBP Field Offices in St. Paul, MN, and local law enforcement officials to identify suitable areas and procedures for establishing a temporary sterile area into which international passengers on diverted aircraft who have not yet cleared United States Customs and Border Protection can be deplaned. Once these efforts are complete, we will coordinate with those CBP officials to develop procedures that will allow international passengers who have not yet cleared United States Customs and Border Protection to be deplaned into these sterile areas to the extent practicable.

## **Public Access to the Tarmac Delay Contingency Plan**

St. Cloud Regional Airport will provide public access to its Tarmac Delay Contingency plan by posting in a conspicuous location on the Airport's website [www.stcloudairport.com](http://www.stcloudairport.com).