

**ST. CLOUD REGIONAL AIRPORT ADVISORY BOARD  
MEETING MINUTES**

**October 17, 2016**

The meeting of the St. Cloud Regional Airport Advisory Board was called to order at 4:35 pm.

**I. Roll Call**

Board Members Present:

Steve Anderson – Secretary

Jami Bestgen

Liaisons and Guests Present:

Bill Towle–STC Airport Director

Kathi Sims–Haven Township

George Hontos–St. Cloud City Council

Paul Strege–Mead & Hunt

Lynn Hoff – STC Airport Secretary

Mark Priglmeier–STC Airport Maint/Ops

Jake Bauerly – Benton County

Stacy Morse–Congressman Emmer’s Office

**II. Minutes**

- Approve minutes – No quorum present

**III. Additions to the Agenda**

**IV. ATC Update/Traffic Counts**

- Operations/numbers up in August and down in September compared to last year
  - Hangar occupancy, including t-hangars, up (only five t-hangars currently available)
- Allegiant load factors still look good
  - Adding two extra flights/week to Mesa for peak season (January to May 2017)
- Sun Country continues to fill charter flights
  - Another resort may add a charter flight

**V. Old Business**

**a. Capital Projects Update**

- New hangar area environmental assessment (EA) is in progress
- T-hangar ramp rebuild project on track to design this year and construct next year
- Parking lot EA is still progressing but FAA is slow in responding
  - Good due to time limit implications with completed EA

- Working on Capital Improvement Program (CIP) for FAA
  - Obstruction/tree removal
  - FAA has mandated fence height increases
  - T-hangar pavement project
  - EA for taxiway intersection change from a five-point to four or less
- b. Badge Fees
  - There have been a few complaints about badge fees
    - Need better discussion on how to explain/sell the badge fees
- c. Terminal Front Door
  - Planning to change the revolving door to sliding doors

#### VI. New Business

- a. Consultant selection process
  - Required to follow a Request for Proposal (RFP) process to select engineering consultant
    - Planning to select for a five-year term

#### VII. Other Business

- a. Mayor Dave Kleis
  - Looking for advice on Airport Authority incentive

#### VIII. Next Board Meeting – December 12th, 2016

#### IV. Adjourned 5:30 pm

Steve Anderson  
Airport Board Secretary

cc: Airport Advisory Board Members  
Airport Administrative Office